**Charity and Community Stalls at Deddington Farmers' Market**

**Guidance for applicants**

Many organisations have made use of the Farmers' Market for charity and community purposes as a good way of reaching a considerable proportion of the local community and beyond.

As we often receive more requests for space than we can provide, together with the occasional inappropriate request, we have drawn up this set of guidelines for us to use when making decisions, and for potential applicants to bear in mind when asking for stall space at the market.

1. We can only provide a market stall when there is space to do so, and for some markets we may be full with market stall holders or may not know until just before the market if cancellations have allowed a stall to become available.
2. We may not therefore be able to accommodate requests for specific market dates but may need to offer alternative dates
3. We also reserve the right to provide a 2-metre trestle table rather than a stall if necessary
4. We would not normally expect to have more than ***two*** charity or community stalls at any one market
5. Charity and community organisations are welcome to bring their own gazebos and similar providing we know the dimensions and that we have space for these to be in place
6. Gazebos, tables etc can be set up on the grass areas adjacent to the marketplace
7. Stall set up should take place while other stallholders are setting up – which will be between 8.00 a.m. and 8.30 a.m. Stalls are taken down at 12.30
8. The committee will normally only provide space or stalls to charity or fund-raising activities which relate specifically to Deddington Parish
9. We would not normally provide a stall or space for fundraising relating to an individual's own project or travel costs
10. We do not provide stalls or space for commercial purposes unconnected with the core purpose of the farmers' market
11. We do not make a charge for the provision of a stall or space for community or charity purposes.

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18/10/2021

**Deddington Farmers’ Market**

Community and Charity Organisations

Application for stall or space at the market

(Please return this form to Gillian Elmes, Stallholder Liaison, Deddington Farmers Market by email to stallholderliaison@deddingtonfarmersmarket.co.uk

Name of organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact details: email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brief description of the organisation and its aims

Is a Farmers Market stall required? YES/NO

If ‘no’ then please describe what you will be providing and the dimensions

Date(s) required for attendance at Farmers’ Market

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_

*Applications are normally considered at our monthly committee meeting of the third Monday of the month, and applicants will then be informed of the committee’s decision.*